

CHECKLIST FOR YOUR SERVICE



THIS IS OUR COMMITMENT

BATHROOM				
✓	Item	Maintenance cleaning	Deep cleaning	Move-in / Move-out (detailed)
1	Ceiling	Dust	Dust / Wipe	Dust / Wipe
2	Ceiling vent	Dust (Outside)	Vacuum / Clean (Outside + Inside)	Vacuum / Clean (Outside + Inside)
3	Light fixtures / Picture frames (within reach)	Dust	Dust / Wipe	Dust / Wipe
4	Doors / Frames	Dust	Dust / Wipe	Dust / Wipe
5	Baseboards	Dust	Dust / Wipe	Dust / Wipe
6	Door handles	Wipe / Sanitize	Wipe / Sanitize	Wipe / Sanitize
7	Light switches	Wipe	Wipe	Wipe
8	Shower / Tub and rod	Wash / Scrub / Dry / Sanitize	Wash / Scrub / Dry / Sanitize	Wash / Scrub / Dry / Sanitize
9	Toiletries	Wipe	Wipe	Wipe
10	Curtains / Shower door	Wash / Scrub / Dry / Sanitize	Wash / Scrub / Dry / Sanitize	Wash / Scrub / Dry / Sanitize
11	Bathub and sink drains	Clean	Remove debris / Clean	Remove debris / Clean
12	Windows / Window sills	Dust (Glass, Tracks and Frames Inside)	Dust (Glass, Tracks and Frames Inside)	Wash / Dry / Sanitize (Glass, Tracks and Frames Inside)
13	Mirrors	Wipe / Sanitize	Wipe / Sanitize	Wipe / Sanitize
14	Sinks	Wash / Scrub / Dry / Sanitize	Wash / Scrub / Dry / Sanitize	Wash / Scrub / Dry / Sanitize
15	Faucet end cap	Wash	Wash / Scrub / Dry / Sanitize	Wash / Scrub / Dry / Sanitize
16	Chrome fixtures and hardware (within reach)	Wash / Polish / Sanitize	Wash / Polish / Sanitize	Wash / Polish / Sanitize
17	Vanities	Dust / Wipe (Front)	Dust / Wipe (Outside)	Dust / Wipe (Outside + Inside)
18	Toilet (bowl, seat, base)	Wash / Scrub / Dry / Sanitize	Wash / Scrub / Dry / Sanitize	Wash / Scrub / Dry / Sanitize
19	Garbage	Empty / Wipe can (Outside)	Empty / Wipe can (Outside +	Empty / Wipe can (Outside +
20	Floors	Vacuum / Mop	Vacuum / Mop	Vacuum / Mop
21	Furnace vents	Dust	Vacuum (Inside) / Wipe (Outside)	Vacuum (Inside) / Wipe (Outside)
22	Towels	Straighten	Straighten	Straighten

KITCHEN				
✓	Item	Maintenance cleaning	Deep cleaning	Move-in / Move-out (detailed)
23	Ceiling	Dust	Dust	Dust
24	Light fixtures / Picture frames (within reach)	Dust	Dust / Wipe	Dust / Wipe
25	Curtain rods	Dust	Dust / Wipe	Dust / Wipe
26	Curtains - Blinds	Dust	Vacuum - Wipe	Vacuum - Wipe
27	Windows / Window sills	Dust (Glass, Tracks and Frames Inside)	Dust (Glass, Tracks and Frames Inside)	Wash / Dry / Sanitize (Glass, Tracks and Frames Inside)
28	Doors / Frames	Dust	Dust / Wipe	Dust / Wipe
29	Baseboards	Dust	Dust / Wipe	Dust / Wipe
30	Door handles	Wipe / Sanitize	Wipe / Sanitize	Wipe / Sanitize
31	Light switches	Wipe	Wipe	Wipe
32	Walls / Backsplash	Wipe	Wipe	Wipe
33	Counters / Canisters / Cabinets	Dust / Wipe (Front)	Dust / Wipe (Outside)	Dust / Wipe (Outside + Inside)
34	Stove	Clean	Clean	Clean
35	Oven	Wipe (Outside)	Wipe (Outside)	Wash / Scrub / Dry / Sanitize
36	Fridge	Wipe (Outside)	Wipe (Outside)	Clean (Outside + Inside)
37	Fridge (behind / coils)			Dust / Vacuum
38	Dishwasher	Wipe (Outside)	Wipe (Outside)	Clean (Outside + Inside)
39	Microwave	Clean (Outside + Inside)	Clean (Outside + Inside)	Clean (Outside + Inside)
40	Appliances	Wipe (Outside)	Wipe (Outside)	Clean (Outside + Inside)
41	Sink	Wash / Scrub / Dry / Sanitize	Wash / Scrub / Dry / Sanitize	Wash / Scrub / Dry / Sanitize
42	Faucet end cap	Wash	Wash / Scrub / Dry / Sanitize	Wash / Scrub / Dry / Sanitize
43	Fixtures	Clean / Polish	Clean / Polish	Clean / Polish
44	Tables / Chairs	Wipe	Wipe	Wipe
45	Baby chair	Wipe	Wipe	Wipe
46	High-touch surfaces	Wipe / Sanitize	Wipe / Sanitize	Wipe / Sanitize
47	Garbage	Empty / Wipe can (Outside)	Empty / Wipe can (Outside)	Empty / Wipe can (Outside +
48	Furnace vents	Dust	Vacuum (Inside) / Wipe (Outside)	Vacuum (Inside) / Wipe (Outside)
49	Floors	Vacuum / Mop	Vacuum / Mop	Vacuum / Mop

DINING ROOM				
✓	Item	Maintenance cleaning	Deep cleaning	Move-in / Move-out (detailed)
50	Ceiling	Dust	Dust	Dust
51	Light fixtures / Picture frames (whitin reach)	Dust	Dust / Wipe	Dust / Wipe
52	Curtain rods	Dust	Dust / Wipe	Dust / Wipe
53	Curtains - Blinds	Dust	Vacuum - Wipe	Vacuum - Wipe
54	Windows / Window sills	Dust (Glass, Tracks and Frames Inside)	Dust (Glass, Tracks and Frames Inside)	Wash / Dry / Sanitize (Glass, Tracks and Frames Inside)
55	Doors / Frames	Dust	Dust / Wipe	Dust / Wipe
56	Baseboards	Dust	Dust / Wipe	Dust / Wipe
57	Door handles	Wipe / Sanitize	Wipe / Sanitize	Wipe / Sanitize
58	Light switches	Wipe	Wipe	Wipe
59	Mirrors / Glass / Furniture	Dust / Wipe (Outside)	Dust / Wipe (Outside)	Dust / Wipe (Outside + Inside)
60	Table / Chairs / Chair legs	Dust /Wipe	Dust /Wipe	Dust /Wipe
61	Home decor and accessories	Dust	Dust /Wipe	Dust /Wipe
62	Furnace vents	Dust	Vacuum (Inside) / Wipe (Outside)	Vacuum (Inside) / Wipe (Outside)
63	Floors	Vacuum / Mop	Vacuum / Mop	Vacuum / Mop
64	Carpet	Vacuum	Vacuum	Vacuum / Deep Wash Shampoo

LIVING ROOM				
✓	Item	Maintenance cleaning	Deep cleaning	Move-in / Move-out (detailed)
65	Ceiling	Dust	Dust	Dust
66	Light fixtures / Picture frames (whitin reach)	Dust	Dust / Wipe	Dust / Wipe
67	Curtain rods	Dust	Dust / Wipe	Dust / Wipe
68	Curtains - Blinds	Dust	Vacuum - Wipe	Vacuum - Wipe
69	Windows / Window sills	Dust (Glass, Tracks and Frames Inside)	Dust (Glass, Tracks and Frames Inside)	Wash / Dry / Sanitize (Glass, Tracks and Frames Inside)
70	Doors / Frames	Dust	Dust / Wipe	Dust / Wipe
71	Baseboards	Dust	Dust / Wipe	Dust / Wipe
72	Door handles	Wipe / Sanitize	Wipe / Sanitize	Wipe / Sanitize
73	Light switches	Wipe	Wipe	Wipe
74	Mirrors / Glass / Furniture	Dust / Wipe (Outside)	Dust / Wipe (Outside)	Dust / Wipe (Outside + Inside)
75	Home decor and accessories	Dust	Dust /Wipe	Dust /Wipe
76	Couches / Sofas / Cushions	Vacuum	Vacuum	Vacuum
77	Furnace vents	Dust	Vacuum (Inside) / Wipe (Outside)	Vacuum (Inside) / Wipe (Outside)
78	Floors	Vacuum / Mop	Vacuum / Mop	Vacuum / Mop
79	Carpet	Vacuum	Vacuum	Vacuum / Deep Wash Shampoo

BEDROOM				
✓	Item	Maintenance cleaning	Deep cleaning	Move-in / Move-out (detailed)
80	Ceiling	Dust	Dust	Dust
81	Light fixtures / Picture frames	Dust	Dust / Wipe	Dust / Wipe
82	Curtain rods	Dust	Dust / Wipe	Dust / Wipe
83	Curtains - Blinds	Dust	Vacuum - Wipe	Vacuum - Wipe
84	Windows / Window sills	Dust (Glass, Tracks and Frames Inside)	Dust (Glass, Tracks and Frames Inside)	Wash / Dry / Sanitize (Glass, Tracks and Frames Inside)
85	Doors / Frames	Dust	Dust / Wipe	Dust / Wipe
86	Baseboards	Dust	Dust / Wipe	Dust / Wipe
87	Door handles	Wipe / Sanitize	Wipe / Sanitize	Wipe / Sanitize
88	Light switches	Wipe	Wipe	Wipe
89	Mirrors / Glass	Dust /Wipe	Dust / Wipe	Dust / Wipe
90	Furniture / Bedframe	Dust / Wipe (Outside)	Dust / Wipe (Outside)	Dust / Wipe (Outside + Inside)
91	Bed	Make	Make	Make
92	Surfaces / TV Stands	Dust / Wipe	Dust / Wipe	Dust / Wipe
93	Home decor and accessories	Dust	Dust /Wipe	Dust /Wipe
94	Furnace vents	Dust	Vacuum (Inside) / Wipe (Outside)	Vacuum (Inside) / Wipe (Outside)
95	Floors	Vacuum / Mop	Vacuum / Mop	Vacuum / Mop
96	Carpet	Vacuum	Vacuum	Vacuum / Deep Wash Shampoo

LAUNDRY ROOM				
✓	Item	Maintenance cleaning	Deep cleaning	Move-in / Move-out (detailed)
97	Ceiling	Dust	Dust	Dust
98	Light fixtures / Picture frames	Dust	Dust / Wipe	Dust / Wipe
99	Curtain rods	Dust	Dust / Wipe	Dust / Wipe
100	Curtains - Blinds	Dust	Vacuum - Wipe	Vacuum - Wipe
101	Windows / Window sills	Dust (Glass, Tracks and Frames Inside)	Dust (Glass, Tracks and Frames Inside)	Wash / Dry / Sanitize (Glass, Tracks and Frames Inside)
102	Doors / Frames	Dust	Dust / Wipe	Dust / Wipe
103	Baseboards	Dust	Dust / Wipe	Dust / Wipe
104	Door handles	Wipe / Sanitize	Wipe / Sanitize	Wipe / Sanitize
105	Light switches	Wipe	Wipe	Wipe
106	Washer / Dryer	Wipe	Wipe	Wipe
107	Furnace vents	Dust	Vacuum (Inside) / Wipe (Outside)	Vacuum (Inside) / Wipe (Outside)
108	Floors	Vacuum / Mop	Vacuum / Mop	Vacuum / Mop

*** For other rooms like office, tv, etc., apply as previous items ***